Date: 4th November 2021

To,

Lenson Gonsalves.

Restaurant General Manager

Pizza Express, Andheri west.

Mumbai: 400053

Subject: Resignation

Respected Sir,

This is to request you that, I Alan Ivan Godinho, working as Maestro, would like to resign from my duties and responsibilities from 3rd December 2021 with 30 days notice period.

Being my first job, it had indeed been a amazing tenure and the learning I take from here will surely hold me in good stead in my future.

My heartfelt thanks to you for presenting me with the opportunity of being a part of your team and this esteemed organization.

I would like to take this opportunity to thank each member of Pizza Express who has been more than colleagues to me.

Kindly requesting you to accept my resignation and relieve me of my duties from 3rd December 2021 and grant me experience certificate.

Thanking you.

Sincere Regards,

Alan Ivan Godinho.